



Flying High Partnership

Charges and Remissions Policy

Pinxton Village Academies

- + Longwood Infant Academy
- + John King Infant Academy
- + Kirkstead Junior Academy

Head Teacher Signature:	
Date Adopted:	December 2020
Review Date:	December 2021
Review Date:	September 2023

Charges and Remissions Policy

The Pinxton Village Academies (PVA) Local Governing Body is committed to the general principles of free education. The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupils education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balance curriculum for the benefit of pupils at the school.

Our school policy is based on advise from the Department of Education (DFE) on charging for school activities and the Education Act 1996, sections 446-462 of which set out the law on charging for school activities in England. Academies are required to comply with this Act through their funding agreements.

This policy complies with our funding agreement and articles of association.

Charges for Activities

The Governing Body reserves the right to make a charge for the following activities which may from time to time be organized by the school.

Residential activities held during school hours

Charges may be made for the board and lodging element of those residential activities which take place during school hours. Parents will be notified in advance of any such activities which the school proposes to organize and the estimate cost. Parental consent will be obtained for the childrens participation in any such activities for which a charge may be made.

Activities held outside school hours

The school will endeavor to provide a range of such activities from time to time. These will sometimes include day and residential experiences and are generally known as optional extras. Charges may be made for these activities EXCEPT where they are provided to fulfil any requirements specified in the syllabus of a prescribed public examination or are required in order to fulfil statutory duties relating to the National Curriculum or to religious education in which case they are not regarded as optional extras as such and charges cannot be made. (Board and lodging charges may still however be made for any residential activities subject to the remission arrangements described in the Remissions section below.

Parents will be notified in advance of any optional extras which the school proposes to organise and the estimated cost. Parental consent will be obtained if their children are to participate in any activities for which a charge may be made.

Any charge for a particular activity will be dependent upon the type of activity and its cost and the number of participants. This charge will not exceed the actual cost of providing the activity, divided equally by the numbers of pupils willing to participate. The cost of other pupils participating in the visit will not be included in the charge.

The charge may however include an appropriate element for such things as:

- The pupils board and lodging costs

- Materials, books, instruments and other equipment
- Non-teaching staff costs
- Entrance fees to museums, castles, theatres etc.
- Insurance costs
- Transport costs
- Extended day services, such as breakfast clubs, after school clubs, tea and supervised homework sessions
- The expenses only of participating teachers engaged on a separate contract for services to provide the optional extra
- Vocal or instrumental tuition provided either individually or to groups of pupils, provided that tuition is provided at the request of the pupils parents

Any remission arrangements for such activities will be at the discretion of the Governing Body EXCEPT in the circumstances described in the Remissions section below.

Materials and Ingredients: a charge will only be made for any materials and ingredients relating to activities taking place during school hours where parents have indicated in advance a wish to own the finished product. Alternatively, parents may, in these circumstances, be asked to volunteer to provide the ingredients and materials prior to the activity taking place.

REMISSIONS

Where the parents of a pupil are in receipt of Income Support, Income-based Job Seeker's Allowance, an Income-related Employment Support allowance, Support under Part VI of the Immigration and Asylum Act 1999 or Child Tax Credit, where the parent is not entitled to Working Tax Credit and whose annual income (as assessed by Inland Revenue) does not exceed £16190, the Governing Body will remit in full the cost of board and lodging for any residential activity the school organizes for the pupil if the activity:

- takes place solely within school hours OR
- forms part of the syllabus for a prescribed public examination for fulfils statutory duties relating to the National Curriculum or religious education, irrespective of whether the activity takes place within or outside of school hours.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the School Governing Body. Any subsidy provided by the Governing Body will be met from the funds at its disposal.

The PVA Local Governing Body have agreed the following Remissions:

Swimming (Kirkstead only)

The school organises swimming lessons for some children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

Voluntary Contributions

Nothing in this policy statement precludes the School Governing Body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours. Any contribution sought will be voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation.

If the school is unable to raise enough funds for an activity or visit then it will be cancelled.

School Charges

- School lunches at Kirkstead Junior Academy are charged at the rate detailed by Derbyshire County Council
- School lunches at Longwood and John King Infant Academies are free to all children through Government funding.
- Adults who require lunch are charged the current Derbyshire County Council rate. (this is the net price, excluding VAT, as the VAT charged by DCC and paid by the Academy is claimed from HMRC).
- Our breakfast and after school club provision is run by a separate company. 'JPAC'. The prices for these services are available directly from 'JPAC'

Lettings

Kirkstead Junior Academy undertakes lettings of its sports hall, known as the PASS Centre. The charges for lettings are detailed separately in the school's Lettings Policy and on the PASS Centre Lettings page of the school's website - <http://www.kirksteadja.com/pass-centre-lettings.html>

The infant schools do not undertake any lettings of their premises present.

Information Access Request Photocopying

Any photocopying carried out to provide information to pupils/parents/guardians/external parties in accordance with the Freedom of Information Act 2000, Education (Pupil Information) Regulations 2005 or Data protection Act 1998, where the cost of the photocopying can be charged, will be at the following rate:

- 4p per sheet for single sided black printed A4
- 5p per sheet for double sided black printing A4
- 5p a sheet for single sided colour printing A4
- 7p a sheet for double sided colour printing A4
- 9p a sheet for single sided colour printing A3
- 11p a sheet for double sided colour printing A3

Money received will be paid into the School Fund. **School receipts should be issued for income received.** Where the cost of copying is negligible, discretion of the Executive Head Teacher/Deputy Head Teacher can be used to not pass on the charge.

Damage/Loss to School Property

In the event of willful damage or loss to school property (including premises, furniture, equipment, books or materials) by pupils at our schools, the Local Governing Body reserves the right to advise the Executive Head Teacher to pass on a charge to the parents/carers of the child concerned. The charge will be no higher than the cost of replacement or repair charged to the school, and a lower cost may be agreed after consideration of the circumstances. **School receipts should be issued for income received.**

Review

The School Governing Body reserves the right to review and amend this policy statement from time to time as appropriate.

This policy will be reviewed on an annual basis.

Signed:.....Chair of Governors

Signed:.....Headteacher

Date:

Signed:

(Executive Head Teacher)

Date:

Next Review Date: September 2024